



GREAT SANKEY HIGH SCHOOL

Careers Advice and
Guidance Policy
2017-18

Senior Leader Responsible: Louise Stubbs

Date of approval by Governors: June 2017

Next review date: June 2018

Great Sankey High School Mission Statement

The Great Sankey learning community provides excellent teaching and learning with passion and purpose, based on core values, devised with our students. Working in a warm and welcoming, yet purposeful environment, our mission is for everyone to be happy and inspired by their school experience. We empower students to harness their own creativity, to raise their aspirations and to achieve their potential. Working together, they gain confidence and pride to take their place in our community.



Rationale:

Great Sankey High School Values	How this policy addresses these values
Achievement is for all: be inspired by your school experience.	CIAG ensures students plan their futures and are not NEET
Enjoyment for all: be happy and encouraged to participate.	CIAG looks at matching student interests with their future careers
Well-being: feel safe, be supported and have a champion.	Students have access to an independent impartial adviser
Personalised Learning: receive regular feedback on your progress and next-steps guidance.	Students can have a personalized 1:1 guidance interview
High Standards and Expectations: seek challenging, meaningful and manageable learning.	This is embedded in CIAG
A pride and place in our community: take responsibility and act as role models and good citizens.	CIAG looks at opportunities locally, nationally, internationally
Life-long learning: have guided future pathways and develop independence and wider employment skills.	CIAG looks at opportunities, post 16, post 18 and beyond
Mutual respect: be polite, tolerant of others and celebrate diversity.	CIAG promotes this by preparing students for the workplace
Confidence: develop resilience, self-belief and aspiration.	Students have the opportunity to develop this through guest speakers, mock interviews and work experience
Shared vision: have a voice and access to leadership opportunities.	CIAG gives students a voice and empowers them to plan their own future

A young person's career is their pathway through learning and work. All young people need a programme of activities to help them make their 14-19 choices and be able to manage their careers in a complex and changing world.

Schools have a duty to provide careers Education in Years 8-13 as part of a rounded education and to give students' access to Information, Advice and Guidance.

Great Sankey High School is committed to providing a planned programme of careers information, advice and guidance for all students in Years 7-13, and to providing Information, Advice and Guidance in partnership with external agencies wherever possible.

This policy is reviewed and amended regularly.

Aims and Objectives:

1. To prepare students for their involvement in education, training and work.
2. In order to meet students' needs, CIAG will be differentiated and personalised. This will ensure progression.

3. Careers Education, Information, Advice and Guidance will meet standards suggested by the CDI Framework and the Gatsby benchmarks. These will be highlighted in the relevant schemes of work and be person centred, impartial and where appropriate confidential. The programme will promote equality of opportunity, inclusion and anti-racism, community cohesion.
4. Parents will be involved when possible and appropriate.
5. Students will become aware of opportunities in education, training, work and adult life. They will be encouraged to access unbiased resources provided by school and other agencies.
6. Students will be aware of external agencies which can help them in their Career planning.
7. Students will be able to use and understand local Labour Market Information.

Roles and Responsibilities:

1. The Careers Information, Advice and Guidance Programme is co-ordinated by our Careers Co-ordinator responsible to Assistant Head. There is also a link Governor.
2. Work Placements/Internships for Year12 are planned and co-ordinated by the Careers Co-ordinator.
3. A wide range of teachers contribute to CIAG through their role as Form tutor, as CIAG is delivered through PHSE time. The Careers education programme is monitored and evaluated by the co-ordinator who also provides specialist training when necessary. Other professional staff are also included in the delivery of CIAG via assemblies and student sessions where appropriate.
4. The Careers programme includes an Introduction to Careers in Year 7, The Real Game in Year 8, Careers and options using Launchpad in Year 9, a dedicated careers day in Year 10, Career Planning in Year 11. A programme of career planning and preparation is provided as part of form tutor sessions in Barrowhall College, this included UCAS sessions and careers talks by apprentice providers.
5. Other events eg visits to careers fairs, employers talks etc are also provided.
6. Funding is allocated via the school budget and is independent of PHSE.
7. All students have access to the Careers library, and on-line careers programmes such as Launchpad.
8. There is an Independent Careers Advisor who works one day a week in school and who is available at progress evenings and options evening.
9. Students who are on the SEN/PP/RONI database will have priority interviews.
10. There is an entitlement statement for Careers Information, Advice and Guidance.

Appendices: